

# VA – Reporting Tuition And Fees



# Reporting Tuition and Fees

## Tuition and Fees

The tuition and fees payment is paid directly to the school on behalf of the student when the school's enrollment certification is processed. The tuition and fees payment is prorated by the student's benefit level. The only benefits that pay a tuition and fees are:

- A. Chapter 33 - The Post 9/11 GIBILL – This benefit pays a percentage based on qualifying service time. You will know the percentage when the veteran gives you their Certificate of Eligibility. You can only certify tuition and MANDATORY FEES associated with the reported degree being pursued and only for courses listed within the degree plan.
- B. Chapter 31 – VOCREHAB – A veteran must apply and qualify for this benefit and must be approved within their EMPLOYMENT plan for college. You will then receive a VA Form 28-1905 and may only certify courses and costs associated with the approved program of study listed on the 28-1905 and only for courses listed within the degree plan.



# Reporting Tuition and Fees

## CH 33

### Reporting:

- U.S. Public Schools: The actual net cost for in-state tuition and fees after the application of any waiver, scholarship, aid, or assistance [other than loans and funds provided under section 401(b) of the Higher Education Act of 1965], provided directly to the institution and specifically designated for the sole purpose of defraying tuition and fees.
- Private and Foreign Schools: The lesser of the actual net cost for tuition and fees after the application of any waiver, scholarship, aid, or assistance [other than loans and funds provided under section 401(b) of the Higher Education Act of 1965], provided directly to the institution and specifically designated for the sole purpose of defraying tuition and fees, or up to the academic year cap which is currently \$24,476.79.

# Reporting Tuition and Fees

## CH 33 Continued

**What is a Mandatory Fee?** A mandatory fee is a fee that is necessary for the student to complete the degree.

**NOTE:** Fees are mandatory charges (other than tuition, room, and board) applied by the school for pursuit of an approved program of education. Fees include, but are not limited to, health premiums, freshman fees, graduation fees, and lab fees. Fees do not include study abroad course(s) unless the course(s) is a mandatory requirement for completion of the approved program of education. Fees are defined in the school's catalog or supplement and listed on the school's billing statement or invoice.

**NOTE:** Mandatory fees may include kit charges, supplies or equipment. These charges should follow the rules that oversee mandatory fees. If you are not sure if a specific fee meets the needed criteria to be considered mandatory, you should contact your **Education Liaison Representative** for guidance prior to certifying the fee. Books may be considered a mandatory fee if they meet all other rules governing mandatory fees. The fee must be the same and be mandatory for all students, even if it could be obtained from other sources.



# Reporting Tuition and Fees

## CH 33 – Yellow Ribbon Reporting

The Yellow Ribbon Program allows schools to enter into an agreement with VA to fund the tuition and fees cost that exceeds the basic tuition and fees amount payable by VA.

If a school participates in the Yellow Ribbon Program, VA will match each dollar the school contributes up to 50% of the difference between the basic tuition and fees amount payable by VA and the tuition and fee amount charged to the student.

# Reporting Tuition and Fees

Types of Aid that DOES NOT affect the tuition amount billed to the VA

(All loans and funds listed under section 401(b) of the Higher Education Act of 1965)

1. Federal Financial Aid – Pell Grants and Federal Student Loans
2. Private Student Loans – Sallie Mae, SoFi, Wells Fargo
3. Non-Tuition Specific Grants and Scholarships



# Reporting Tuition and Fees

Types of Aid that DOES affect the tuition amount billed to the VA

1. Tuition Specific Scholarships and Grants that are not listed under 401(b) of the Higher Education Act of 1965
2. Tuition Waiver provided by the institution
3. Tuition specific awards from private or public entities such as the American Legion or Microsoft



# Reporting Tuition and Fees

## Basic Formula for Calculating Billable Tuition and Fees

Example: Student gross in-state charges	\$4,000
Veteran Discount	- 400
Tuition Specific Scholarship	-2,000
Title IV (ex. Pell Grant) *	2,500
General Scholarship*	<u>1,000</u>
<b>Net In-State Charges</b>	<b>\$1,600</b>

**Aid or assistance that is designated for the sole purpose of reducing a student's Tuition and Fee cost should be deducted from the net in-state charges reported to VA.**



# Reporting Tuition and Fees

Discussion on this Area before we move to  
VAONCE



# Reporting Tuition and Fees

## Reporting Tuition and Fees in VAONCE for a College

**Edit Enrollment** Save Cancel

Facility: 21212121      Trng Type: IHL\_UNDERGRAD      Prgrm: BS-ZOOLOGO      Prior Credit: **2**

Term Name	Begin Date*	End Date*	Res	Dist*	R/D	Clock	T & F*
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Advance Pay       Accelerated Pay (high-tech courses only)

LDA/EFF Date

Remarks Modify Remarks List

You will fill in the term name, beginning date, ending date, the number of RES and DIST hours registered for and the total amount of tuition and fees billed for the term.

# Reporting Tuition and Fees

You should input the information as it appears below for the registration and billing for the veteran you are certifying. Once you verify that the information is correct then submit the certification.

Edit Enrollment								Save	Cancel
Facility: 21212121	Trng Type: IHL_UNDERGRAD		Prgm: BS-ZOOLOGO			Prior Credit:		2	
FALL 2019	08/23/2019	12/07/2019	12	3			21,000.00		
Term Name	Begin Date*	End Date*	Res	Dist*	R/D	Clock	T & F*		
<input type="checkbox"/> Advance Pay	<input type="checkbox"/> Accelerated Pay (high-tech courses only)								
<input type="text"/>	LDA/EFF Date								
Remarks								Modify Remarks List	
<div style="border: 1px solid black; height: 80px;"></div>									

# Reporting Tuition and Fees

## Certifying Yellow Ribbon

Edit Enrollment								Save	Cancel
Facility: 21212121	Trng Type: IHL_UNDERGRAD		Prgrm: BS-ZOOLOGO			Prior Credit: 2			
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
Term Name	Begin Date*	End Date*	Res	Dist*	R/D	Clock	T & F*		
<input type="checkbox"/> Advance Pay	<input type="checkbox"/> Accelerated Pay (high-tech courses only)								
<input type="text"/>	<input type="text"/>	<input type="text"/>							
LDA/EFF Date	Yellow Rbn*	Out St Chg							
Remarks							Modify Remarks List		
<input type="text"/>									

For yellow ribbon reporting, fill in the term name, beginning date, ending date, RES and DIST hours, and the accurate amount of tuition and fees

# Reporting Tuition and Fees

## Yellow Ribbon Reporting Continued

Edit Enrollment								Save	Cancel
Facility: 21212121	Trng Type: IHL_UNDERGRAD		Prgm: BS-ZOOLOGO			Prior Credit: 2			
SPR 2020	01/13/2020	05/09/2020	12	3			21000.00		
Term Name	Begin Date*	End Date*	Res	Dist*	R/D	Clock	T & F*		
<input type="checkbox"/> Advance Pay	<input type="checkbox"/> Accelerated Pay (high-tech courses only)								
	8761.61	17523.21							
LDA/EFF Date	Yellow Rbn*	Out St Chg							
Remarks							Modify Remarks List		

You will insure the blocks filled in above are performed when you report YR. In the tuition and fee block you are still filling in the accurate tuition and fee amount. The previous and current cert tuition is 21000 each for a total of \$42000.00. The YR formula is:  $42000 - 24476.79 = 17523.21 \div 2 = \$8761.61$

# Reporting Tuition and Fees

## NCD Certification

The certification of NCD Programs are fully based on the hours approved by the SAA and by the dates of training. Below is an excerpt from WEAMS pertaining to an approved NCE Program:

**PROGRAM DETAIL**

**Program Type:** Non-College Degree

**\*NCD Code:**

**\*Description:**

**\*NCD Type:**

**Length:**  **Modifier:**

**Full Time:**  **FT Modifier:**

**\*Effective Date:**

**Remarks:**

**\*Status:**

**\*Status Date:**



# Reporting Tuition and Fees

## PROGRAM DETAIL

**Program Type:** Non-College Degree

**\*NCD Code:**

**\*Description:**

**\*NCD Type:**

**Length:**       **Modifier:**

**Full Time:**       **FT Modifier:**

**\*Effective Date:**

**Remarks:**

**\*Status:**

**\*Status Date:**

    

Length is what the SAA has approved your program for

Full Time is not what you report, it is the modifier the VA uses to designate Full Time Attendance minimum hours

Program name must be accurately reflected on the certification

# Reporting Tuition and Fees

## Certifying in VAONCE

**Edit Enrollment** Save Cancel

Facility: 21212221      Trng Type: NCD      Prgrm: CERT-CRANE      Prior Credit: **2**

Term Name	Begin Date*	End Date*	Res	Dist*	R/D	Clock	T & F*
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Advance Pay       Accelerated Pay (high-tech courses only)

LDA/EFF Date       LD Accrued

Remarks [Modify Remarks List](#)

You will need to fill in the term name, beginning date, ending date, NOTHING in RES, DIST, R/D, Put the ACTUAL clock hours per week the student is attending, and the actual cost for the program. Remember, any period 7 days or longer will constitute additional terms flowing to the program end date.



# Reporting Tuition and Fees

## How VAONCE Should Look

**Edit Enrollment** **Save** **Cancel**

Facility: 21212221      Trng Type: NCD      Prgm: CERT-CRANE      Prior Credit: **2**

CRANE 19	05/01/2019	05/22/2019	0	0	0	20	5000.00
Term Name	Begin Date*	End Date*	Res	Dist*	R/D	Clock	T & F*

Advance Pay       Accelerated Pay (high-tech courses only)

       
LDA/EFF Date      LD Accrued

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Remarks **Modify Remarks List**

To insure your certification is correct, the number of weeks certified multiplied by the number of hours must equal the number of hours the program is approved for. In this case:  $3 \times 20 = 60$  and the program is approved for 60 hours. As you can see, the number of hours per week does not reflect the full time modifier of 22 so the student will receive less than FT benefits. Again, you certify the ACTUAL number of hours per week attended.

# Reporting Tuition and Fees

## NCD Reporting with Yellow Robbon

**Edit Enrollment** Save Cancel

Facility: 21212221      Trng Type: NCD      Prgrm: CERT-CRANE      Prior Credit: **2**

Term Name	Begin Date*	End Date*	Res	Dist*	R/D	Clock	T & F*

Advance Pay       Accelerated Pay (high-tech courses only)

LDA/EFF Date	LD Accrued	Yellow Rbn*	Out St Chg

Remarks Modify Remarks List

For usage of the yellow ribbon benefit, you will fill in the term name, beginning date, ending date, NOT RES, DIST, or R/D, input ACTUAL Clock Hours attended per week, total tuition and fees, then the Yellow RBN and Out St CHG blocks. Remember, the current National Maximum Rate is \$24476.79.

# Reporting Tuition and Fees

## NCD Reporting with Yellow Ribbon Cont'd

Edit Enrollment								Save	Cancel
Facility: 21212221	Trng Type: NCD		Prgm: CERT-CRANE			Prior Credit: 2			
CRANE 19	08/01/2019	06/30/2020	0	0	0	20	30000.00		
Term Name	Begin Date*	End Date*	Res	Dist*	R/D	Clock	T & F*		
<input type="checkbox"/> Advance Pay	<input type="checkbox"/> Accelerated Pay (high-tech courses only)								
		2761.62	5523.24						
LDA/EFF Date	LD Accrued	Yellow Rbn*	Out St Chg						
Remarks							Modify Remarks List		

First, this program is being reported at 20 hours per week times 48 weeks = 960 hours in total. You MUST insure that. Next the amount for the program is \$30000 so the formula is  $30000 - 24476.79 = 5523.24 / 2 = \$2761.62$  for the reported YR.

# Reporting Tuition and Fees

## Reporting Tuition and Fees – Reduction

Whenever credit hours change, prepare and submit an adjustment. **Adjust credit hours, and Tuition and Fees (if necessary)**. If a student certified for 12 credit hours drops to 9 credit hours:

- Change credit hours from 12 to 9 credits. Remember, the 12 credits hours may be divided between Resident and Distance. Adjust the credit where appropriate.
- Change the tuition amount reported for the 12 credits hours to the tuition amount **that would have been reported** for the 9 remaining credit hours.
- Change the fees amount reported for 12 credit hours to the fees amount that would have been reported for the 9 remaining credit hours. Some courses have lab fees or associated fees pertaining to that particular course. Make sure the Tuition and Fees reported after the reduction are specific to the credit hours that remain; as if those were the only courses taken during the entire enrollment period.



Choose **VA**

**VA**



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# Reporting Tuition and Fees

## Reporting Tuition and Fees – Reduction Example

View Current Status								Save	Cancel
Facility: 21212121	Trng Type: NCD		Prgm: PHD-SFRC			Prior Credit:		5E	
201402	01/07/2014	05/05/2014	12	0			1000.00		
Term Name	Begin Date*	End Date*	Res	Dist*	R/D	Clock	T & F*		
<input type="checkbox"/> Advance Pay	<input type="checkbox"/> Accelerated Pay (high-tech courses only)								
LD/EAFF Date	LD Accrued								
Remarks								Modify Remarks List	
THIS IS A TRAINING CERT									

Above is the information submitted to the VA for a college's tuition and fees. Not the veteran drops 3 Residence hours on 02/24/14 with no mitigating circumstances.

# Reporting Tuition and Fees

## Reporting Tuition and Fees – Reduction Example

**Edit Adjustment** Save Cancel

Facility: 21212121      Trng Type: NCD      Prgm: PHD-SFRC      Prior Credit: **2**

201402	01/07/2014	05/05/2014	9	0			900.00
Term Name	Begin Date*	End Date*	Res	Dist*	R/D	Clock	T & F*

Advance Pay       Accelerated Pay (high-tech courses only)

02/24/2014     

LDA/EFF Date      LD Accrued

Reason for Adjustment: **Reduction After Drop Period - Non-Punitive Grades Ass** ▼

Mitigating Circumstances:  ▼

Remarks **Modify Remarks List**

As you can see, the tuition and fees were reduced along with the hours. This direction can be found on page 78 of the school officials handbook. This is done REGARDLESS of whether or not the actual tuition owed is reduced or not by your billing office.

# Reporting Tuition and Fees

Questions???



Choose **VA**

**VA**



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